

The Kake Studio

799 Franklin Ave
Franklin Lakes, NJ 07417
201-485-8889

Job Title: Party Host

Job Summary: A party host at The Kake Studio is relied on to ensure a fun and fabulous experience for all our party guests. We are looking for a part-time party host who enjoys working with children and has an outgoing, friendly personality. As a part of our team, you will be relied on to make our events memorable and enjoyable for our clients. We are seeking an individual who can be flexible with work hours and displays a positive attitude when interacting with customers and coworkers.

Responsibilities: Party hosts are required to...

- Attend and host birthday parties and events
- Lead instructed decorating and crafting activities under time constraints
- Entertain and engage guests throughout the entirety of their event
- Memorize product and service offerings, as well as specified procedures associated with custom event packages
- Set-up and clean-up of event space before and after every party
- Wash, dry, and put away dishes used during events
- Maintain accurate communication with manager, cashiers, and kitchen employees
- Fill inventory

Qualifications & Skills:

- Weekend and weeknight availability required
- 2+ years' experience with children required
- Ability to prioritize competing tasks quickly and efficiently
- Team player & self-starter
- Excellent communication skills
- Positive and helpful attitude towards clients, including the ability to speak clearly and convey information accurately
- Ability to lift chairs, tables, inventory, and cases of water
- 1+ year's experience in retail or customer service preferred
- Previous event hosting experience preferred

About Us:

The Kake Studio operates as a branch of Kara Kakes, and is located in the same building as the bakery location. The Studio opened in 2017 and hosts hundreds of events, parties, and seasonal classes throughout the year. While most of our clients book children's birthday parties, we are able to cater to any age group or occasion to meet their needs. The Kara Kakes company prides itself on providing the Ultimate Cupcake Experience to every customer that walks through our doors.

Contact us at thekakestudio@kara-kakes.com or stop in Kara Kakes during business hours for a copy of our application!